

2021/22 RAMS Annual General Meeting Minutes



Location	RAMS Club House (Hangar), Henry Ziegenfusz Park, Cleveland		
Date	7 th August, 2022	Start	10:30am
Apologies Received	George Roberts Phil Smith Jim Grant	End	11:33am
Present	Rodney Clarke (RC) John McGowan Russell Porteous (RP) Sharne Andrews (SA) James Prichard Ray Mission (RM) Ron Cheeseman (RCh) Paul Kidd Peter Moore	John Boterhoek Mike Hyde (MH) John Tranter (JT) John Grinpukel Peter Story Brendan Bennett (BB) Calan Moss (CM) Stephen Bayliss Mike Sparrow David Rogers (DR)	

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
Club Governance			
Minutes from Previous meeting to be accepted		Accepted	SA / CM
Presidents Report	Phil Smith (as per attached)	Accepted	CM / JT
Treasurers Report	Rodney Clarke Read as per written report (attached)	Accepted	SA / RCh
Secretary's Report	Rodney Clarke Read as per written report (attached)	Accepted	
General Business <i>(Not in order to make it fit on the page better)</i>			
Auditor Role for next year	John Tranter advised he would be happy to be Auditor for the 2022/23 FY		RC / SA
Pilot Box Vocalisations	RC noted the excellent use of the Pilot Box vocalisations over the past couple of weeks. MAAQ Development Officer Mick Dallman made a comment to Rodney that the MAAQ will use these.	None	N/A
Nomination as MAAQ Secretary	RC advised he has nominated himself as a contender for the MAAQ Secretary position.	None	N/A
Congratulations	Just prior to the meeting RAMS Member Peter Story passed his Silver Wings – Congratulations Peter!	None	N/A

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
Planes in Hangar / Storage	<p>The club will be facing some larger financial challenges in the coming years specifically the Golf Cart repair / replacement and so the committee has been thinking of creating additional income streams for the club, one of which is charging for plane storage. John Tranter advised charging for plane storage was the original reason why the plane hooks were made in the Hangar so we wanted to raise this concept with our members at the AGM to ascertain general interest to the following concept;</p> <ol style="list-style-type: none"> 1. There would be 4 positions available and the committee were proposing \$2 per week (\$104 per annum). 2. First in best dressed, maximum 1 slot per member unless other available. 3. This would provide \$416 additional passive income to the club per annum. 	<p>RC to raise with new committee on process and procedure around managing and monitoring this.</p>	<p>Vote put to members present at AGM;</p> <p>For 13 Against 4</p> <p>Motion was passed.</p>
Training for all	<p>SA raised the idea of enabling other members of the club to perform introductory / theory training for new members so the skills of experienced trainers are more appropriately used on actual flight training.</p> <p>CM was keen on the idea and suggested to hold a Training session for those who are interested in helping new people come up to speed.</p> <p>Approx 12 people were interested in doing this.</p>	<p>CM to advise RC of date(s) and times when he could hold the course.</p> <p>RC to advertise availability via email to members</p>	<p>CM / RC</p>

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
RAMS Values	<p>SA raised with members about creating a set of values for the club that we can use in everything we do to show what we stand for.</p> <p>Initial comments around Fun, family Friendly and Aviation would be considered guiding principles.</p>	<p>General support was received with a breakout group to identify on behalf of members being;</p> <ul style="list-style-type: none"> • Mike Hyde • Russell Porteous • Sharne Andrews <p>Rodney Clarke</p>	RC / MH
Flight Simulator Costs	<p>RC advised he had made an error in the original estimation of the RealFlight software cost and bore the difference. Members agreed to reimburse for the difference and not have RC bear the cost. Amount paid by club was \$99.99 the price was \$186.99 so the shortfall of \$87 was agreed to be reimbursed to RC.</p>	RC to effect transfer w approval from committee	JT / MH
	<p>RAMS Spektrum DX5e has been broken. RC advised he was happy to sell his DX5e to the club for \$30</p>		SA / BB
Blue Card Holders	<p>RAMS liability and responsibility was raised when having minors present without a parent. It was unclear exactly the responsibility of existing Blue Card Holders.</p>	<p>RC to investigate exactly the way we should be using our Blue Card holders and any liability to RAMS</p>	N/A
Golf Cart	<p>RP advised he would be in a position to do some of the mechanical repairs to the Golf Cart.</p> <p>RM advised he has a contact in the battery industry which may be of some assistance.</p>	<p>RP to investigate Golf Cart repairs</p>	
Thank you	<p>RC sent the committee's sincerest thank you to those who always setup and take down the infrastructure for all our sessions – Thanks guys, really appreciate your contribution and help.</p>	None	N/A

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
Election of Management Committee for 2021-22			
All RAMS committee positions were declared vacant		Rodney Clarke	RC
Nominations for President <ul style="list-style-type: none"> • Sharne Andrews 		Nomination Accepted	JT / DR
Nominations for Vice President <ul style="list-style-type: none"> • Mike Hyde 		Nomination Accepted	JT / RCh
Nominations for Treasurer <ul style="list-style-type: none"> • Rodney Clarke (Secretary) would run as combined Secretary / Treasurer role for 2022-23 		Nomination Accepted	JT / MH
Nominations for Secretary <ul style="list-style-type: none"> • Rodney Clarke 		Nomination Accepted	JT / MH

To follow this document:

President Report

Secretary / Treasurers Report

Financial Dashboard

Certified by Secretary,



Rodney Clarke

RAMS Secretary / Treasurer

0414 444 376

secretary@rams.asn.aau



President
Redlands Aero Modellers Inc.
PO Box 3343
Victoria Point QLD 4165

7th August, 2022

Annual General Meeting Presidents Report

Hi all RAMS members,

Sorry I am not here but a 2nd round of covid has got me so better stay away, Thanks to all who have contributed over last 12 months even though the weather hasn't been kind to us.

Thanks to the committee for working efficiently when things arise and thanks to John Tranter for his newsletters and big thanks to the Christmas party committee for a great event.

After 3 years on committee it's been a great experience to be part of a lot of positive changes and hope it continues like that into the future and time for some new faces to take up the role and bring new ideas to RAMS.

Thanks

Philip Smith
President
Redlands Aero Modellers Inc.
president@rams.asn.au



Secretary
Redlands Aero Modellers Inc.
PO Box 3343
Victoria Point QLD 4165

7th August, 2022

Annual General Meeting Secretary's / Treasurers Report

This is a combined Secretary and Treasurers Report.

Let's face it, the 2021/22 Financial Year has been pretty rubbish with all of the wet weather and cancelled flying days impacting the availability of our field. All outdoor sports venues have been impacted and the complaint the council is hearing is quite common. This has been frustrating for everyone including the Cricket Club who, when they came to ask for a couple of days (which is what they do every year) it was with 'cap-in-hand' and an appreciation of the situation.

While we always endeavour to work with any and all organisations when they request to use the part on days we have already booked, we have had other requests that we simply had to push back on using the weather as a reasonable argument.

In regards to membership, as of today, we have 42 members in total (40 financial members¹ and 2 non-financial² life members). This is a drop of 5 members on last year however with 3 new members joining us in the past two weeks.

Our current committee has achieved a lot over the course of the last 12 months such as:

1. Organised for the checking and recertifying of the Fire Extinguishers
2. Create RAMS Merchandise web page through RedBubble as an additional income stream for RAMS
 - a. There was no outlay to establish this service as items are manufactured on an as-needed basis.
 - b. Although it hasn't been overly successful as an income source it still sits there ready to be used.
3. Purchased and implemented a digital certificate for the RAMS website for secure communications.
4. With the help of the Christmas Party Sub Committee (John Tranter, Russel and Hazel Porteous and Ron Cheeseman) we had a fantastic RAMS Christmas Party. The feedback was amazing and the effort people went to was unreal.
 - a. The party was run with a profit to the club of \$211

¹ Financial members are those who appear on the MAAA Register

² Non-financial members in this case are Life Members who have not renewed their membership and therefore, while still members of RAMS are not financial members of MAAA

- b. We also completed a detailed financial analysis of the party as well as created a document detailing the Christmas Party Model for future committees which included a section on Lessons Learned – This document is available on the RAMS website.
5. Implemented a Safety Program with initial focus on Fail Safe and Range Checking. This has been communicated to all members via email and also has a reminder on our Duty Officer sign.
6. Acquired a LIPO Battery Safe for the club to protect the clubs assets while storing and charging LIPO batteries.
7. We have replaced three lots of outdated RAMS Signage including;
 - a. RAMS Club Sign at the gate of Henry Ziegenfusz Park
 - b. Flight Operations sign
 - c. Duty Officer Sign
8. We have got the Flight Simulator computer back up and running and set it up with both Phoenix RC Simulator and RealFlight 9.5S
 - a. The investment into the flight simulator was to assist new pilots to come up to speed on the skills required to fly an aircraft and also reducing the impact on our trainers.
9. Purchased a new Apprentice Trainer to replace the one that was hit a couple of Sunday's ago by a high flying car park 😊
10. ...and we have had a concerted effort promoting the club via Facebook which has started to pay dividends with a couple of new members who have joined.

As you know Phil Smith is stepping down from his role as President this year. Phil has been on the committee in some way or form for a number of years now and we have all been better off for his leadership and guidance. Thank you Phil I have appreciated working with you to help improve RAMS.

Treasurers Report

I would firstly like to thank Dave Rogers for the many years of volunteering to audit the books for RAMS. Dave has stepped down from the audit role however Pam Tranter offered and has performed the audit for this year and has provided a clean bill of health.

Please find attached the financial dashboard as at 30th June 2022 as well as a copy of Pams audited statement of record.

At the start of the financial year we had \$4,829 in the bank account and at the end of the financial year the bank balance was \$4,673 (Loss of only \$156). Considering what has been achieved by the committee over the past 12 months this is an outstanding result.

As of the date of the AGM the balance is \$3,610.09 with the main purchases in the interim being;

1. Training Aircraft: Apprentice \$500
2. Flight Simulator: \$186
3. Cricket Club Cleaning and Electricity: \$405

The issue of the declining age of the Golf Cart came up in the Committee for discussion. We had a quote to repair it for over \$1,000. We contacted the MAAA for advice who guided us to a number of Grant opportunities. At the time, all members of the committee were unable to dedicated the level of effort required to comply with the grants requirements so this will need to be revisited again at some point by a future committee. There was no maintenance performed on the Golf Cart so this is still an outstanding issue for which the new committee may need to address.

In closing, I would like to thank the outgoing committee for your support and guidance through what was not so much a busy year for the committee however, for what we all had going on in our personal lives, it ended up being extremely hectic.

Over the past two years the RAMS Committee have now visited most aspects of the infrastructure and supporting operations of the club and is in a very good state of operational health and will require little investment into the short to medium term future.

We continue to foster a spirit of continuous improvement and have built upon the success of previous committees leaving RAMS in the 2021-22 financial year in a better position to where we found it.

Thank you to the members for allowing me the opportunity to be Secretary and Treasurer for RAMS for the 2021-22 financial year and here's looking forward to 2022-23.

Regards,



Rodney Clarke
Secretary / Treasurer
Redlands Aero Modellers Inc.
+61 (0) 414 444 376
secretary@rams.asn.au



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Financial Dashboarc



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Audited Statement f

Redlands Aero Modellers

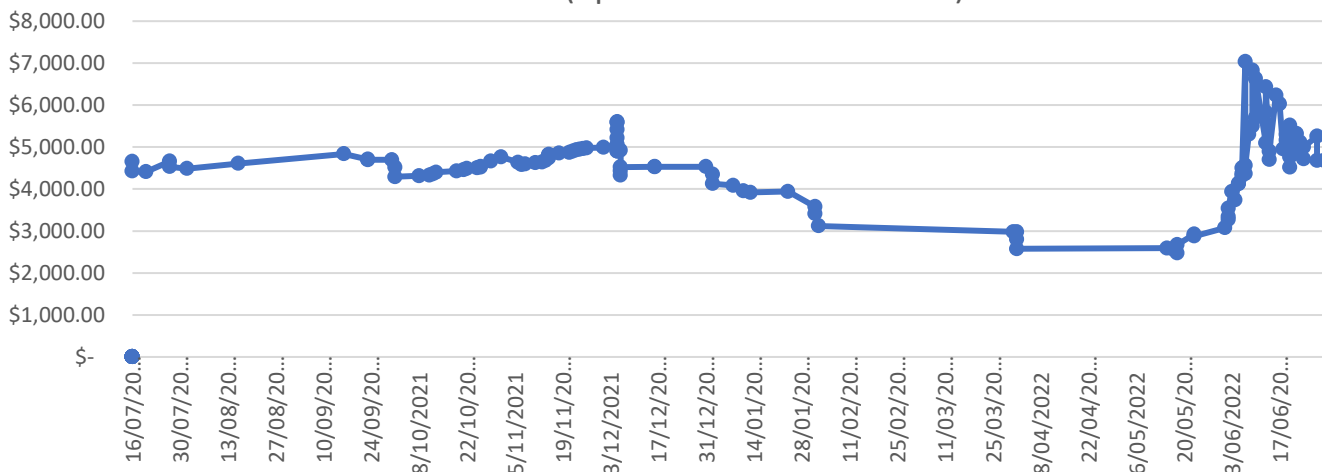
Financial Dashboard (as per selected period)



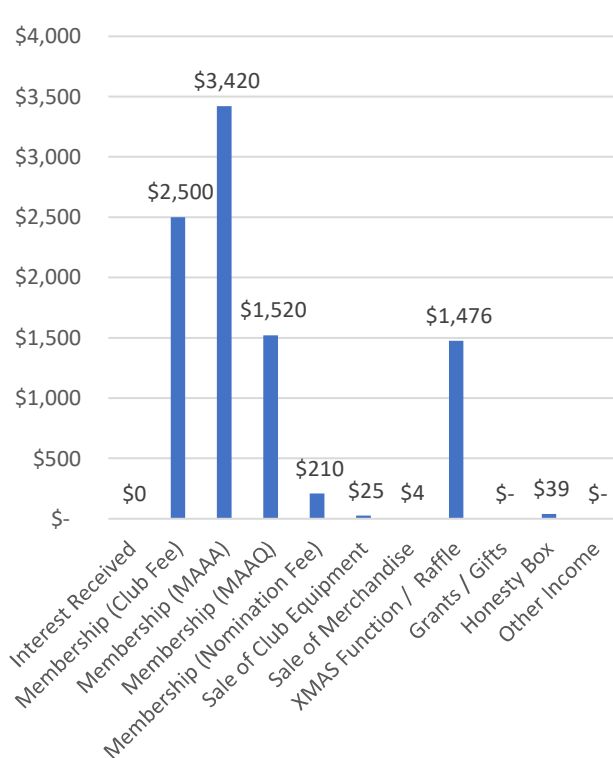
Treasurer Rodney Clarke
Financial Year (end year) 2022
Start of Year Bank Balance \$ 4,829.86
Current Bank Balance \$ 4,673.71
Date last reconciled 30/06/2022

Report Start and End Month period (inclusive)		Income for period	\$ 9,193.67
Start Month	July	Expenses for period	\$ 9,349.82
End Month	June	Net result for period	-\$ 156.15
	2021		
	2022		

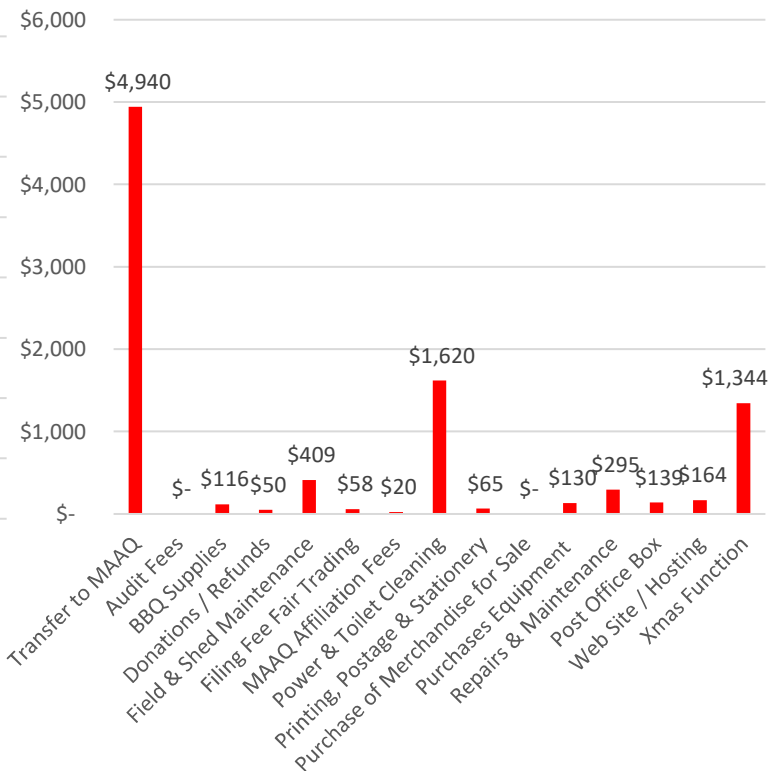
Bank Balance (up to date last reconciled)



Income for period



Expenses for period



REDLANDS AERO MODELLERS INC.	No. IA17061		
PO Box 3343			
Victoria Point West Q. 4165			
Income & Expenditure Statement as at 30th June, 2022			
Income	2021-2022	2020-2021	2019-2020
Interest Received	\$0.40	\$0.39	\$0.38
Membership (Nomination Fee)	\$210.00	\$260.00	\$450.00
Membership (Club Fee)	\$2,500.00	\$3,020.00	\$3,404.00
Sale of Club Equipment	\$25.00	\$380.00	
Sale of Merchandise	\$3.57		
XMAS Function / Raffle	\$1,475.85	\$58.00	\$525.00
Grants / Gifts	\$0.00		
Honesty Box	\$38.85		
Other Income	\$0.00	\$115.00	
Operating Income	\$4,253.67	\$3,833.39	\$4,379.38
Expenses			
Audit Fees	\$0.00	\$0.00	\$0.00
BBQ Supplies	\$116.25	\$95.20	\$200.44
Donations / Refunds	\$50.00	\$0.00	\$0.00
Field & Shed Maintenance	\$408.90	\$407.00	\$0.00
Filing Fee Fair Trading	\$57.60	\$56.60	\$56.60
MAAQ Affiliation Fees	\$20.00	\$20.00	\$20.00
Power & Toilet Cleaning	\$1,620.00	\$1,620.00	\$1,830.00
Printing, Postage & Stationery	\$64.80	\$111.42	\$134.00
Purchase of Merchandise for Sale	\$0.00	\$0.00	\$0.00
Purchases Equipment	\$129.94	\$544.89	\$706.00
Repairs & Maintenance	\$295.00	\$418.50	\$645.30
Post Office Box	\$139.00	\$136.00	\$0.00
Web Site / Hosting	\$163.90	\$0.00	\$82.45
Xmas Function	\$1,344.43	\$690.00	\$1,169.00
Total Expenses	\$4,409.82	\$4,099.61	\$4,843.79
Surplus/deficit from activities	-\$156.15	-\$266.22	-\$464.41
Other Income			
MAAQ	\$4,940.00	\$6,125.00	\$5,830.00
Other Income (Grant for AED)	\$0.00	\$2,650.00	\$34.95
Total Other Income	\$4,940.00	\$8,775.00	\$5,864.95
Other Payments			
AED		\$2,664.95	
Transfer to MAAQ	\$4,940.00	\$6,555.00	\$5,455.00
Total Other Payments	\$4,940.00	\$9,219.95	\$5,455.00
TOTAL SURPLUS/DEFICIT	-\$156.15	-\$711.17	-\$54.46

Balance Sheet as at	30 June 2022					
Assets						
Cash at Bank 30/06/21	\$4,673.71					
	\$0.00					
	\$0.00					
Liabilities						
Amounts Owing to MAAA as per list below	\$0.00					
Members Funds 30/06/2021	\$4,673.71					
Bank Reconciliation - as at 30-June-2022						
Opening Cash Book as at 30/06/2021	\$4,829.86					
Plus Receipts	\$9,193.67					
Less Payments	\$9,349.82					
Closing Cash book balance as at 30/06/2022	\$4,673.71					
Balance as per Bank Statement 30/06/22	\$ 4,673.71					
Outstanding deposits	\$ -					
Less unpresented cheques	\$ -					
	\$ 4,673.71					
error/difference	\$0.00					
<i>I, Pam Tranter, acting in the capacity of Auditor for Redlands Aero Modellers (RAMS) do, to the best of my knowledge and belief, consider this report to be a true and accurate record of the financial position of Redlands Aero Modellers.</i>						

Pam Tranter
19th July 2022.