

# RAMS Annual General Meeting Minutes



<b>Location</b>	RAMS Club House (Hangar), Henry Ziegenfusz Park, Cleveland		
<b>Date</b>	15 <sup>th</sup> August, 2021	<b>Start</b>	11:03am
<b>Apologies Received</b>	George Roberts Steve Bayliss	<b>End</b>	11:40am
<b>Present</b>	Rodney Clarke (RC) Phil Smith (PS) John McGowan Jim Grant (JG) Russell Porteous (RP) Sharne Andrews (SA) Steve Dalziel (SD)	Mike Hyde (MH) John Tranter (JT) Mike Sparrow Ray Misson Steve Worsley John Boterhoek Ron Cheeseman Dave Rogers (DR)	

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
<b>Club Governance</b>			
	Minutes from Previous meeting to be accepted	Accepted	PS / JT
Presidents Report	Phil Smith Written report was discarded in lieu of a verbal summary.	Accepted	JG / DR
Treasurers Report	John McGowan <ul style="list-style-type: none"> <li>Opening Balance \$5,411</li> <li>Closing Balance \$4,829</li> <li>Once divvying up all of the memberships between MAAA and MAAQ there is only about \$40 that goes back to the club from each member.</li> <li>John Mentioned he would like to retire from the role of treasurer but would continue if there were no takers.</li> </ul>	Accepted	MH / SA
Secretary's Report	Rodney Clarke Read as per written report (attached)	Accepted	PS / JT
<b>General Business</b>			

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
Life Member presentation to John Jujnovich	<ul style="list-style-type: none"> <li>The Hangar Life Membership Shield has been engraved to reflect John's appointment</li> <li>A RAMS Life Membership Certificate was presented to the members of the AGM and will be posted out to JJ.</li> </ul>	Phil Smith	N/A
	After the reading of the Secretary report a special thank you to the Committee was mentioned by John Tranter regarding the work performed during the year. <i>"I was not aware of all of the other work the Committee had done though out the year"</i> , John Tranter. <i>Thank you John</i>	John Tranter	N/A
<b>Field Status:</b> Clarification requested regarding RAMS being able to continue to use Henry Ziegenfusz Park during periods of closure as advised by Redlands City Council.	Phil Smith explained the 3 stages of status availability from Council as well as the insurance implications and current approvals provided by the council and re-confirmed via the MAAA.  In short, availability of the facilities is dictated by what is insurable through RAMS affiliation through MAAQ/MAAA and as approved by the land owner (Redlands City Council (RCC)). RCC have only approved RAMS use of the field when status is OPEN or USE AT OWN RISK.  More detailed information on this topic can be found on the RAMS website on the Members Resource Page under RAMS Documents and cited as ' <a href="#">Field Closure Notification Process</a> and <a href="#">Council Acceptance of using field when 'Use at own Risk'</a> .	<b>Raised:</b> Ron Cheeseman  <b>Response:</b> Phil Smith  <b>Clarified:</b> Rodney Clarke asked if any further information was required.	Explanation was not contested

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
<p><b>Life Membership viability:</b> Objection to the current committee appointing another Life Member (specifically regarding financial viability)</p>	<p>Objection was raised regarding the awarding of another Life Membership as a matter of financial viability to the club.</p> <p>The President and Secretary explained the 4 month process the committee embarked upon to understand the implication of the awarding of a Life Member and reassurance to RAMS Members of the process prior to making the decision, such as;</p> <ol style="list-style-type: none"> <li>1. Detailed analysis of current life membership policy</li> <li>2. Review of past minutes and decisions on Life Membership policy implications</li> <li>3. Review, revision <a href="#">and re-publication of Life Membership Policy</a>.</li> <li>4. Analysis of financial viability of life membership to the club vs. active members</li> </ol> <p><b>It was unanimously agreed at the Committee Meeting, as well as the AGM, the nomination of John Jujnovich as a Life Member was merited so this was not about JJ's nomination.</b></p>	<p><b>Raised:</b> Ron Cheeseman</p> <p><b>Response:</b> Rodney Clarke</p>	<p>Explanation was not contested</p>

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
	<p>Raised a previous agreement that if the club was to experience 'dire financial issues' it was expected the Life Members would re-commence paying their club fees.</p> <p>Rodney Clarke confirmed this information was identified in our analysis and incorporated into the revised Life Policy documentation however, the only point of conjecture was the determination of the exact level of 'viability'.</p> <p>Rodney Clarke mentioned this threshold would have to be up to the committee, at that time, to determine and would have to take into consideration the clubs financial position and commitments, again at that time. Rodney Clarke also suggested it should be done in consultation with the existing life members.</p>	<p><b>Raised:</b> John Tranter</p> <p><b>Response:</b> Rodney Clarke</p>	Explanation was not contested
<b>Combining Secretary and Treasurer Role for 2021/22</b>	No nominations were received for the Treasurer position. Consequently, the motion was raised proposing the Treasurer role to be combined with the Secretary position for the 2021-22 financial year.	Proposal accepted	JT / DR
<b>Chief Flying Instructor (CFI) Role</b>	<p>Cal Moss has taken over the role of CFI from Jim Grant.</p> <p>The Committee expresses their sincerest gratitude to Jim and his continued support of the club over the many years.</p>	Phil Smith	N/A
<b>CFI on Committee</b>	It was proposed the role of Chief Flying Instructor become a member of the RAMS Committee.	Jim Grant	JG / PS
<b>Election of Management Committee for 2021-22</b>			
All RAMS committee positions were declared vacant		Rodney Clarke	RC
Nominations for President			DR/ MH
<ul style="list-style-type: none"> <li>Phil Smith</li> </ul>			
Nominations for Vice President			PS / RP
<ul style="list-style-type: none"> <li>Sharne Andrews</li> </ul>			

Topic	Decision / Note	Action / Responsible	Proposed / Seconded
	Nominations for Treasurer <ul style="list-style-type: none"> <li>• No Nominations received</li> <li>• Rodney Clarke (Secretary) would run as combined Secretary / Treasurer role for 2021-22</li> </ul>		As agreed in minutes (above)
	Nominations for Secretary <ul style="list-style-type: none"> <li>• Rodney Clarke</li> </ul>		JT / SD

**To follow:**

President Report

Treasurers Financial Report

Secretary Report



Redlands Aero Modellers Inc.  
Po Box 3343  
Victoria Point QLD 4165

1<sup>st</sup> August, 2021

---

## **Annual General Meeting Presidents Report**

Thanks goes out to every member for another successful and fun year of flying, as much as its been a alil erratic again due to covid, I think we have been able to keep rams safe and operating following Qld health guide lines.

A big thanks to the out going committee this year I feel we have got a lot of things over the line and in budget which includes AED, training equipment up to date and other safety equipment.

Another HUGE thanks to our secretary he may not fly much but the huge amount of behind the scenes has been phenomenal with new website, bringing everything up to date and streamlining the system for future uses.

Cheers mate.

Another big thanks to JJ he does a lot of maintenance work and cleaning around the Hangar if it wasn't for him I think we be lost with out him.

Cheers jj.

With the club turning 25 years this year of operation in Redlands, A huge thanks to Jim not only was he the founding father but his continued involvement and contribution to see the club succeed is a absolute amazing.

Thanks Jim.

Continuing on with the 25 year anniversary I must say I personally am keen to be involved to see the club be around for another 25 years so a big thanks to Russell and Cal for all their help with training and past trainers Dave rogers and anyone else I missed to get new members up to speed and passing bronze wings quickly to keep our numbers strong. Currently our log books show well over 220 plus documented flights with out incident in last 18 months this is due to swapping to apprentice plane and also the system we got in place, Some of you may not realise Cal successfully passed the MAAA instructors course and with this we have got him transitioning over to take on the role of CFI and head of training to keep Rams operating into future safely.

Thanks guys.

Safety has been a huge thing last year hence the change in flight line area and arming and disarming protocol I thank the 99% who abided by the change this come about due to an incident and formal complaint to the MAAQ, over the next few months id like to see all members take on the roll to just randomly ask pilots to do a range check and failsafe check prior to flight, this is not only a duty officer job but its all members duty. No range check or no fail safe means no fly for the day this will bring us inline with all other clubs.

That is it for me I thank you and enjoyed being president last 12 months so I have nominated my self for the role for next 12 months and see what else we can do for RAMS.  
thanks

Phil Smith  
President  
Redlands Aero Modellers Inc.  
president@rams.asn.au



**REDLANDS AERO MODELLERS INC.**

PO Box 3343

Victoria Point West Q. 4165

No. IA17061

**Income & Expenditure Statement as at 30/06/2021**

<b>Income</b>	<b>2020-2021</b>	<b>2019-2020</b>
Interest Received	\$0.39	\$0.38
Nomination Fees	\$280.00	\$450.00
RAMS Subscription Fees	\$3,020.00	\$3,404.00
Sale of Club Equipment (Apprentice,Jackaroo, Batteries etc)	\$380.00	
Sale of Merchandise	\$0.00	
Xmas Function Receipts Raffle	\$58.00	\$525.00
Other Income ( Refund of AED Maintenance)	\$115.00	
<b>Operating Income</b>	<b>\$3,853.39</b>	<b>\$4,379.38</b>
<b>Expenses</b>		
Audit Fees	\$0.00	
BBQ Supplies	\$95.20	\$200.44
Donations	\$0.00	
Field & Shed Maintenance	\$407.00	
Filing Fee Fair Trading	\$56.60	\$56.60
MAAQ Affiliation Fees <del>2019/2020</del> <i>20/21</i>	\$20.00	\$20.00
Power & Toilet Cleaning	\$1,620.00	\$1,830.00
Printing, Postage & Stationery	\$111.42	\$134.00
Purchase of Merchandise for Sale	\$0.00	
Purchases Equipment( Apprentice and Batteries)	\$544.89	\$706.00
Repairs & Maintenance Equipment	\$418.50	\$645.30
Post Office Box	\$136.00	
Web Site Costs	\$0.00	\$82.45
Xmas Function Expenses	\$690.00	\$1,169.00
<b>Total Expenses</b>	<b>\$4,099.61</b>	<b>\$4,843.79</b>
Surplus/deficit from activities	<b><u>- \$246.22</u></b>	<b><u>- \$464.41</u></b>
<b>Other Income</b>		
MAAQ	\$6,125.00	\$5,830.00
Other Income (Grant for AED)	\$2,650.00	\$34.95
<b>Total Other Income</b>	<b><u>\$8,775.00</u></b>	<b><u>\$5,864.95</u></b>
<b>Other Payments</b>		
AED	\$2,664.95	
MAAQ	\$6,555.00	\$5,455.00
<b>Total Other Payments</b>	<b><u>\$9,219.95</u></b>	<b><u>\$5,455.00</u></b>
<b>TOTAL SURPLUS/DEFICIT</b>	<b>- \$691.17</b>	<b>- \$54.46</b>



**Balance Sheet - as at 30 June 2021**

<b>Assets</b>	
Cash at Bank 30/06/21	\$4,829.86
Cart at Cost	\$2,750.00
AED at Cost	\$2,664.95
<b>Liabilities</b>	
Amounts Owing to MAAA as per list below	
<b>Members Funds 30/06/2021</b>	<b><u>\$10,244.81</u></b>

**Bank Reconciliation - as at 08-June-2021**

Opening Cash Book as at 30/06/2020	\$5,521.03
Plus Receipts	\$12,878.39
Less Payments	-\$13,569.56
Closing Cash book balance as at 30/06/2021	<b>\$4,829.86</b>

Balance as per Bank Statement 30/06/21	\$ 4,829.86
Outstanding deposits	
Less unpresented cheques	
	<b><u>\$ 4,829.86</u></b>
error/difference	\$0.00

**Reconciliation of MAAQ Account as at 30/06/2021**

Received for MAAQ	\$6,125.00	
H. Gamage	-\$10.00	Rec 4 12/7/20 \$130 paid to MAAC
<b>Total</b>	<b><u>\$6,115.00</u></b>	
Payments to MAAQ	\$6,555.00	
Less Receipts refer 2019/2020		
J. Morsley	\$110.00	
L. McGowen	\$110.00	
C. Wallace	\$110.00	
S. Bayliss	\$110.00	
	<b><u>\$6,115.00</u></b>	
Amount Owing to MAAQ in next FY	\$0.00	

Club Equipment & Stock Sold \$0.00

---

---

**Surplus Reconciliation**

Income	\$3,853.39
Other Income	\$8,775.00
	<hr/>
	\$12,628.39

Payments	\$4,099.61
Other Payments	\$9,219.95
	<hr/>
	\$13,319.56

Surplus/deficit -\$691.17

Total Income ex Receipts	\$12,878.39
Total <del>E</del> payments ex Payments	\$13,569.56

Surplus/deficit 

---

-\$691.17



Secretary  
Redlands Aero Modellers Inc.  
PO Box 3343  
Victoria Point QLD 4165

15<sup>th</sup> August, 2021

---

## Annual General Meeting Secretary's Report

The 2020/21 Financial Year has been a busy time for all organisations and yet we have responded to the new world of COVID and have managed the rapidly changing conditions well as an organisation.

In regards to membership, we had 58 members at our peak during the year with 45 members renewing their membership as at 14<sup>th</sup> August, 2021 (Drop of 13 members)

Our current committee has achieved a lot over the course of the last 12 months such as:

1. Completion of the RAMS website
2. Refreshed the names in the Duty Officer sign
3. Establishment of COVID Safe Practices like the sign-in book as well as now registering RAMS using the Check-in QLD COVID App
4. Normal Committee Changeover Administration;
  - a. Signatory changeover on bank accounts
  - b. registrations with Department of Fair Trading of new committee members
5. Managed a formal safety complaint and responded by;
  - a. Establishing new pilot box posts as well as public safety fencing
  - b. Establishing new pilot box field changes and plane manoeuvring plans
  - c. Documented and communicated the plans on the website as well as local signage
6. Relocated the charger in the club house for the golf cart so it did not pose a safety hazard
7. Repaired the Hangar door hinges
8. Newsletter and Bulletin communications established via MailChimp
9. Documented position descriptions on all committee roles
10. Updated documentation on Life Member Policy
11. Relocating transformer shelf at front of hangar so it doesn't overheat
12. Creation of RAMS Member Pathway documentation
13. Creation of Welcome Packs to encourage new membership
14. Massive clean-up of the hangar and rationalising of our assets
15. Performed a key audit
16. Established fee for training new pilots (Gold coin donation)
17. Spearheaded the servicing of the Cricket Clubs Automatic External Defibrillator (which was out of date and had a flat battery)

18. Applied for grant funding for the supply of a new Automatic External Defibrillator specifically just for RAMS members which we were successful in obtaining and have had installed (Thank you John Tranter for raising this with the committee)
19. We have relinquished ongoing management of the Cricket Clubs AED and notified the cricket and hockey clubs.
20. Recycled our old Apprentice Training planes by selling the old and purchasing a new Apprentice plane
21. Established numerous resources on the website to assist members enhance their participation in our hobby such as;
  - a. Web camera and weather station information
  - b. Banner pop ups providing instantaneous advice on any issues relating to the field availability, COVID restrictions or weather events
  - c. Member resources pages containing
    - i. RAMS Documents, By-Laws, Constitution and processes
    - ii. Committee Meeting minutes
    - iii. Committee Position Descriptions
    - iv. Other RC Clubs and Hobby shops
22. Held a Sunday Funday with BBQ for the members in May
23. Established a safety first program of work with an initial focus on Fail Safe and Range Checks

With the combination of the website and the continued work our President, Phil Smith, has been doing on the RAMS Facebook page we have seen a small yet steady growth of new members throughout the year. We are hoping that continues.

In closing, I would like to thank the outgoing committee for your support and guidance through what was a very tough year. We came through it with flying colours and with the spirit of continuous improvement, we have built upon the success of previous committees and leave RAMS in the 2020-21 financial year in a better position to where we found it.

Thank you for the opportunity to be Secretary for RAMS for the 2020-21 financial year and here's looking forward to 2021-22.

Regards,



Rodney Clarke

Secretary

Redlands Aero Modellers Inc.

+61 (0) 414 444 376

secretary@rams.asn.au